

## **Job Advertisement**

The Thuringia International School (ThIS) in Weimar is the only school in Thuringia which provides a school education completely in English. Around 340 students are currently learning together in a multicultural environment in order to make a positive difference to the world of tomorrow.

As an enhancement to our team, we are looking for employees (m/f/d) who are enthusiastic about helping to shape and develop life and learning at our school. At the earliest possible date, we are looking to fill the position of the

### **Technical Support Staff (m/w/d) for Science and IT**

Whether you have relevant training or are looking for a change of career - with us you will have the opportunity to develop yourself further. As someone with an affinity for technology and IT, you can develop a broad professional background and actively contribute to our school.

#### Interesting tasks that the job will include:

- Science Lab-Coordinator
  - Supporting four specialist subject teachers in the preparation and implementation of student experiments,
  - Managing material stocks in the science cabinets,
  - Maintenance, cleaning and regular inspection of the technical equipment in the science cabinets,
  - Accountability for compliance with safety regulations in the science cabinets.
  
- IT-Coordinator
  - Installation of hardware and software,
  - Maintaining and updating of IT equipment,
  - Regular checks of the WLAN components and functionality,
  - Cooperation and coordination with the school's external IT service providers,
  - Support with IT projects (planning, applying for funding, controlling, procurement, etc.).

#### Personal attributes we are looking for:

- An advantage but not a must: completed laboratory or IT technical training,
- Enthusiasm for working in an international environment,
- Good knowledge of English and German,

- Structured and conceptual work style as well as the ability to cooperate and work in a team,
- Organizational skills and a professional approach to stress and responsibility,
- Confident handling of MS Office and Google Workspace.

This is what we are offering:

- A meaningful occupation,
- Challenging tasks where you quickly take on responsibility,
- The opportunity to play an active role in shaping a school that is unique in Thuringia,
- Regular working hours,
- A positive working environment in a motivated team,
- Flat hierarchies with short decision paths,
- Individual professional development as well as internal and external training,
- Workplace health promotion and health care.

This is a part-time position, although we would like to discuss the specific working hours with you individually. The contract is initially limited to two years, but there is an option to continue after the fixed term.

Do you have any questions? Our Business Manager will be happy to answer them: Katrin Gillert (Tel. 03643 4899123).

Have we aroused your interest in this position? Then we look forward to receiving your application. Please send your complete application to the following email address:

[this.jobs@this-weimar.com](mailto:this.jobs@this-weimar.com).